



Erasmus+

EPIC Project Planning Seminar, Hamburg 2020 February 10-14 Final version

General information:

The Accommodation is in the B&B Hotel Hamburg-Harburg. From there it is a 20 minute walk to the campus building D, where lectures and projects are taking place. The address of the hotel is Theodor-Yorck-Strasse 1, 21079 Hamburg. See also: <https://www.hotelbb.de/en/hamburg-harburg/overview>. You will be staying in single, double and triple rooms. Bed linen and towels will be available when you arrive, so you don't have to bring them. Also, there will be free Wifi and a TV with Sky-TV in every room. The hotel is booked from February 9 (check-in) to February 15 (check-out). A complete room list will follow.

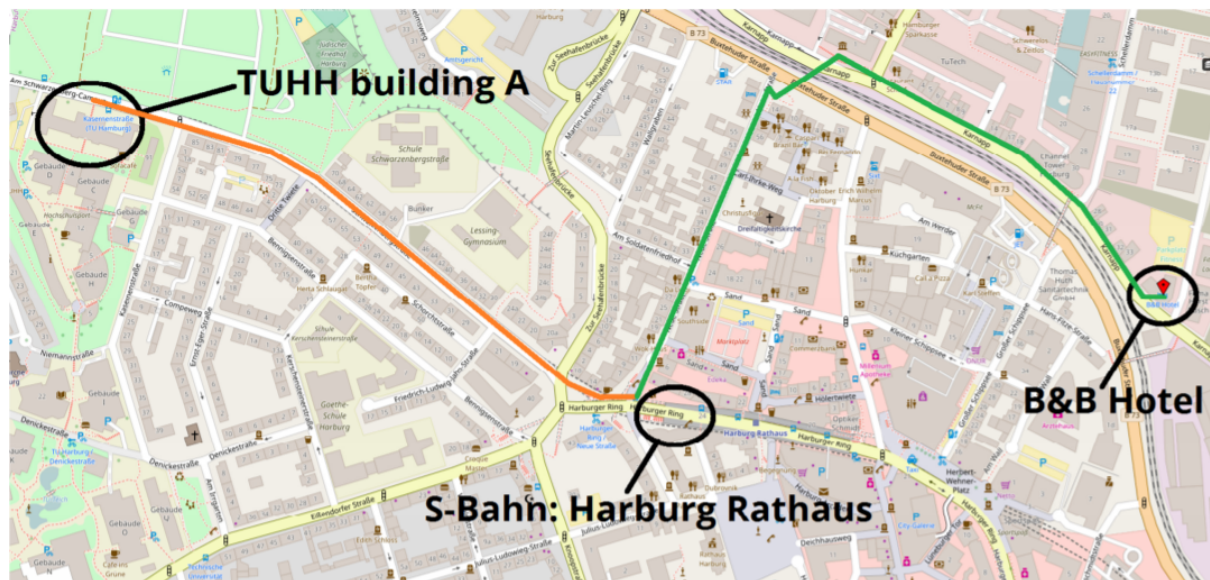
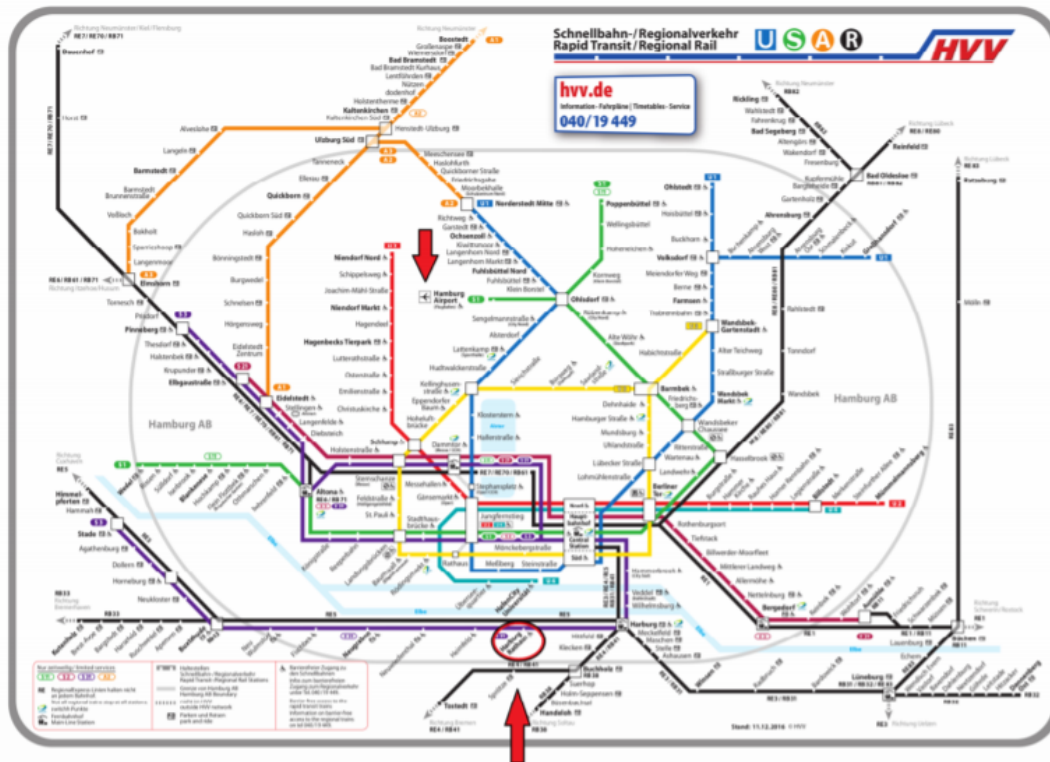
Check-in at the hotel will be possible in the from 17.00 until 22.00, or in the machines by entering the last name as written in the room list below. If there are any problems call Jens at +-----.

Meals: Breakfast is served in the hotel. Lunch will be served in the university canteen, and dinner usually somewhere in the city (see the daily programme).

Arriving to Hamburg: When you arrive at Hamburg, the best and cheapest option to the hotel is to take the "S-Bahn". You take the S1 from the airport to "Hamburg Hauptbahnhof/main station". At the airport it's only going in that direction. At the main station (Hauptbahnhof) you have to change to the "S-Bahn" S3 or S31 (you have to change the platform) in the direction of Neugraben/Stade/Buxtehude or Harburg Rathaus. At **Harburg Rathaus** you leave the station (to the front right of the train) and walk to your destination. You might want to buy a **one-way trip ticket** (valid for one journey including train changes), which you can buy at the ticket machines at the S-Bahn entry. In Hamburg you don't have to validate your ticket, they are valid from the moment you buy them. In case you plan to stay the day in Hamburg and want to go multiple trips, you can buy a **day ticket**. There is a **group day ticket** for up to 5 persons which can be cheaper. All tickets are valid in U-Bahn, S-Bahn and bus. For train time tables and connections we can recommend <http://www.hvv.de/>.

Transport: The campus and accommodation are only a 20 minute walk from each other. When you are at the Harburg Rathaus S-Bahn station you should use the front right exit and follow the street Neue Str. until you reach an underpass behind the

Lammertwiete street. Go through the underpass and just follow the street Karnapp until you reach the B&B Hotel on your left. If you want to go to the campus just go back to where you started at the Harburger Ring metro station. Now go to the crossroad Harburg Ring/Zur Seehafenbrücke/Eisendorfer Str./Schwarzenbergstrasse and follow the Schwarzenbergstrasse (up the hill) for 600 meters until you reach the main building A on your left.



The lectures and group work take place at the university campus in building D unless otherwise stated. Building A is the building facing the main road, see below how to find building D.

Wireless Internet at the campus – you can use eduroam, so make sure you have enabled your eduroam account. A guest network for people without eduroam will be

(hopefully) available as well and announced on site.

Insurance: As a participant of EPIC, it is important you are covered by proper insurance. Please check what rules apply at your home institution. It is highly recommended also to bring the European Health Insurance card.

Important stuff to bring: It is important to bring a laptop, since it will be used during the projects. If you have the possibility to bring something that can be used for social activities, don't hesitate to do so.

Money: We will cover all expenses for accommodation, cultural activities, and the meals listed in the program. For other expenses, such as transport to/from the airport, local bus/subway tickets, additional food and drinks, optional cultural activities, pocket money etc. you will need to pay on your own.

In case of emergency, Jens Myrup Pedersen can be reached 24h on +-----

Note: Adjustments can be made at any time, so keep an eye on **Slack**.

Rooms on campus: Our default meeting room is D2.022. This is where we meet in the mornings, and for closing each day.



Schedule

Sunday February 9: Arrival day!

All group activities with students will be held at D2.022

Activities related to teachers only are highlighted in yellow, held at D1.025

Monday February 10 –

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| 08.45-09.00 | Welcome |
| 09.00-10.00 | EPIC Introduction |
| 10.00-12.00 | Intercultural workshop (Peer Assessment Document part 1) |
| 12.00-13.00 | Lunch |
| 13.00-15.00 | Group work: get to know supervisors, project objectives and personal contributions, other's contributions, outcome of the project. <ul style="list-style-type: none">• Phase 1: 30 min with supervisors (Peer Assessment Document part 2).• Phase 2: 90 min with only students (Peer Assessment Document part 3). |
| 15.00-16.00 | Group work (meet with industrial supervisors) <ul style="list-style-type: none">• Phase 3: 60 min meeting with supervisors and students |
| 16.00-17.00 | Evaluation and Quality Committee meeting |
| 19.00 | Dinner in Harburg (Caspari, Lämmertwiete 6-10, 21073 Hamburg) |

Tuesday February 11

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| 08.45-09.00 | Introduction of the day |
| 09.00-10.00 | Group work: Project goals/deliverables (Peer Assessment Document part 4) |
| 10.00-12.00 | Keynote speech: Sustainable Development goals |
| 12.00-13.00 | Lunch |
| 13.00-15.00 | Group work: <ul style="list-style-type: none">• 30 min: short presentation to supervisors about the project goals/deliverables agreed within the group• 90 min: continue the work within the group (Peer Assessment Document part 5). |
| 15.00-16.00 | Each group does 5 min presentation to all students and supervisors |
| 16.00-17.00 | Evaluation and QC meeting |
| 19.00 | Dinner in Harburg (at the University) |

Wednesday February 12

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| 08.45-09.15 | Guest talk on waste picker project in Brazil |
| 09.30-12.00 | Group work |
| 12.00-13.00 | Lunch |
| 13.00-15.00 | Plenum presentations for panels. |
| 15.00-18.00 | Visit to Airbus |
| 19.00 | Dinner in Hamburg (Blockbräu, Landungsbrücken 3, 20359 Hamburg) |

Thursday February 13

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| 08.45-09.00 | Introduction to the day |
| 09.00-10.00 | Problem analysis workshop: Interactive activities |
| 10.00-12.00 | Team building with Jens |
| 12.00-13.00 | Lunch |
| 13.00-16.00 | Group work: Online collaboration |
| 16.00-17.00 | Group work: Peer assessment |
| 19.00 | Dinner in Harburg (Kaiserlich Schwarzenbergstraße 80, 21073 Hamburg) |

Friday February 14

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| 09.00-10.00 | How to write a good thesis or project report |
| 10.00-12.00 | Group work: Working on initial problem analysis, making plan for the further work. |
| 12.00-13.00 | Lunch |
| 13.00-15.00 | Group work: Finishing time plan and collaboration plan for the project (Peer Assessment Document parts 6-7). |
| 15.00-16.00 | Short pitches of projects and plans |
| 16.00-17.00 | Evaluations |
| 17.00 | Miniatur Wunderland (Optional) |
| 19.00 | Dinner in Hamburg (Hans im Glück at Hamburg Rathaus, Börsenbrücke 10, Trostbrücke 4-6, 20457 Hamburg) |

Saturday February 15: Departure day!

EPIC groups and supervisors
(not relevant anymore)