



Erasmus+

## DRAFT PROGRAMME

# EPIC Teacher Training Seminar, Riga 2018 February 12-14

### General information:

*Co-location with student's seminar:* The teacher training is co-located with the students seminar, which takes place on February 12-16. The information in this programme is largely based on that for these students. Note that participation in the full academic programme for all three days is required due to Erasmus+ funding rules. The programme is designed so we benefit from the students activities and use their participation for a "living lab" experience. The seminar will be a mix of presentations, discussions, group work, and cases based on the students seminar.

*Accommodation* is in the Islande Hotel, [www.islandehotel.lv](http://www.islandehotel.lv). The address is Kipsalas iela 2, Riga. It is located near the RTU library building where the academic activities will take place. The hotel includes breakfast, and there is free wifi and access to a small gym. Teachers will be staying in single rooms.

*Meals:* Breakfast and lunch is served in the hotel. Every night (Monday to Friday) a joint dinner will be arranged in the city. The meals are all free of charge for you, as it is covered by the Erasmus+ grant.

*Arriving to Riga:* From Riga Airport you can either go by bus or share a taxi directly to the hotel. A taxi will cost around 10-15 Euro, so it might be a good alternative if you are enough to fill up a car. It is recommended to use either "RedCab" (white taxi with red roof) or "BalticTaxi" (green).

To get from the airport to the accommodation, the cheapest option for one person is to take bus 22 from the airport, and change at Slokas stop to any 2 trolleybus or bus that is available on the longer parallel street (you have to cross the narrow street, turn right – and you will see bus stop). By these go the same direction one stop and get out at Kipsala (the stop can be called Preses Nams, too), then take the underground tunnel. At the end of the tunnel turn left, get out of it and proceed to the hotel.

*Transport:* The hotel is located just by the campus, and there are plenty of buses and trams from close to the hotel to the city center. Otherwise, it only takes around 20-30 minutes to walk to the center.

The main provider of public transport in Riga is SIA «Rīgas Satiksme». You can find the route map, optimal-route-search, timetables and information about the e-ticket (e-talons) <https://www.rigassatiksme.lv/en/>. E- tickets are available at Narvesen in Olimpia shopping centre near the hotel.

«Rīgas satiksme» offers a variety of tickets – for one trip, for 5 to 20 trips; 24-hour to 5-day validity tickets; tickets for one month – working days only, one transport-type only or one-route only, two transport-types (e.g. bus and trolley), all types of transport, etc.

*Wireless Internet* at the campus – you can use eduroam, so make sure you have enabled your eduroam account.

*Insurance:* As a teacher of EPIC, you are responsible to ensure that proper travel insurance is provided by your organisation. If you are in doubt, please ask your local coordinator who can assist. It is highly recommended to bring the European Health Insurance card.

*Money:* The project will cover all expenses for accommodation, cultural activities, and the meals listed in the program. For other expenses, such as transport to/from the airport, local bus/tram tickets, additional food and drinks, optional cultural activities, pocket money etc. you will be reimbursed locally from your own organization (depending on local rules and agreements).

*In case of emergency,* Jens Myrup Pedersen can be reached 24h on **+45-21847931**, and Marite Kirikova can be reached 24h on **+371-26188383**. Please code these numbers into your phones so you have them at hand if needed.

# Schedule

## Monday February 12

08.50	Departure to university
09.00-09.30	Welcome to the Seminar
09.30-11.30	How to introduce students to each other and form groups?
11.30-12.30	Status on Project work, Problem Analysis and Modules.
12.30-13.00	Lunch
13.00-15.30	Working with companies: Balancing different interests.
15.30-17.00	Supervisor meetings
17.00-17.15	Evaluation and programme for tomorrow
17.30	Quality committee meeting
18.30-20.30	Bowling (Zelta Boulinga un Skvoša centrs. Uzvaras bulvāris 10, Riga)
21.00	Dinner ( <a href="#">Bellevue Park Restaurant in Park Hotel Riga</a> , 1 Slokas Street, Riga)

## Tuesday February 13

08.50	Departure to university
09.00-09.15	Briefing of the day
09.15-12.30	Assessment and peer assessment - how to evaluate transversal competences
12.30-13.00	Lunch
13.00-17.00	The good problem analysis: How to help students to get started?
17.00-17.15	Evaluation and programme for tomorrow
17.15-19.00	Visit to Old Riga.
19.30	Dinner. ( <a href="#">Key to Riga</a> . Doma Laukums 8A, Riga)

## Wednesday February 14

08.50	Departure to university
9.00-9.15	Briefing of the day
9.15-10.30	Supervision: Best practice, tips and tricks
10.30-11.30	Workshop on online collaboration tools
12.00-12.15	Introduction to Agile Software Development (1)
12.15-12.45	Lunch
12.45	Bus to Laima
13.00-15.00	<a href="#">Laima</a> - Guided tour of the museum and a visit to the chocolate workshop.
15.10	Bus to RTU
15.30-16.30	Introduction to Agile Software Development (2)
16.30-17.30	Project planning lecture and introduction of templates
17.30-19.30	Working in groups + supervisor meetings
19.30	Evaluation and programme for tomorrow
19.45	Quality committee meeting
20.00	Dinner. <a href="#">Buona Bocca</a> Park inn hotel, Krogus iela 1 Riga